School Nurse Pump Training Skills Checklist

This checklist was designed for school nurses who provide care for students with diabetes on insulin pumps. The school nurse and/or designated school employees should be trained to perform the skills listed below. As always, diabetes management needs should be individualized according to each student’s Diabetes Medical Management Plan (diabetes.org/dmmp) or provider orders.

☐ How to give a food bolus
☐ How to give a correction bolus
☐ How to give a combined food + correction bolus
☐ How to review the bolus history
☐ How to do a temporary basal
☐ How to suspend pump
☐ How to change a battery or charge a pump
☐ The number for technical support:____________
☐ The number for medical support:______________
☐ When to check for ketones
☐ When to call for medical intervention
☐ Plan for pump or site failure

Optional features that may need reviewed if being utilized:
☐ How to use the remote meter
☐ How to lock and unlock the device
☐ How to calibrate with sensor integration