



Child Care

POLICY BULLETIN #04-10

Date: November 1, 2004

Clarification of current policy
EM/Regs/Statute Section

See

Policy Sections 101226 and 102417

Subject: Glucagon Administration

Information/Action

This information will be included in the Evaluator Manual. This is an advance copy of the policy and procedure for use of glucagon in a child care setting.

Glucagon is an emergency intervention injected into a child diagnosed with diabetes in the event of a severely low blood sugar level resulting in disorientation, seizures, convulsions, or unconsciousness. Without this emergency intervention, a diabetic child could sustain brain damage or die; therefore, it is important to know when this intervention is necessary. Licensees must request an exception from the local Regional Office for each child accepted into care who may require this emergency intervention.

This emergency intervention is allowed through the exception process. The licensee must request and receive an exception and be able to meet the needs of the child. The following conditions must be met and addressed in the exception request:

- Written permission must be obtained from the child's parent or authorized representative.
- Child care staff administering glucagon must be trained by a competent person designated in writing by the child's physician; verification of the training must be maintained in staff files.
- The designated person may be the child's parent or authorized representative.
- At least one staff person trained to administer the glucagon must be available any time a child requiring this emergency intervention is in care, including during activities away from the facility.
- Child care staff administering glucagon must comply with written instructions from the child's physician or designated person regarding how to:
 - Recognize the symptoms of hypoglycemia and take the appropriate action.
 - Properly administer the glucagon
 - Call 911 and the child's parent or authorized representative immediately after administering the glucagon.
 - Recognize potential side effects of glucagon such as nausea and vomiting and the need to place the child on his or her side to prevent choking.
 - Review the glucagon for expiration.
 - Document the child's file each time glucagon is administered.

Licensees who choose to administer glucagon as a life-saving intervention to a child diagnosed with diabetes shall do the following:

For Child Care Centers:

- 1) Include plans to provide this care in the facility's plan of operation as required by Title 22, Section 101173.
- 2) Notify the Department as required by Title 22, Section 101212(d)(1)(C).

For Family Child Care Homes:

- 1) Report to the Department as required by Health and Safety Code Section 1597.467, and when available, Title 22, Section 102416.2(e)(1)(B).

If you have questions regarding this bulletin, please contact Linda Inglett at linglett@dss.ca.gov.